

Membership: Councillors P. Oakey (Chair), A. Breach (Vice-Chair), J. Anderson-Hill, A. Howard-Evans, S. Macalpine-Downie.

You are duly summoned to attend Bulkington Parish Council General Meeting on **Wednesday 12th February 2025 at 7.30pm** to transact the following business at the location of the Bulkington Village Hall, Bulkington, Wiltshire.



T Hicks,
Parish Clerk & Responsible Financial Officer

AGENDA

No.	Item
1.	Apologies To receive and accept apologies for those unable to attend.
2.	Declarations of Interest To receive any declarations of interest under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011.
3.	Minutes of the previous meeting (i) To approve as a correct record the minutes of the Parish Council meeting held on 8 th January 2025. (ii) To note any matters arising from the minutes of the meeting held on 8 th January 2025.
Standing Orders will be suspended to allow for public participation	
4.	Public Participation (i) To enable members of the public to address the Council regarding an item on the agenda. (ii) To receive any petitions or deputations.
Standing Orders will be reinstated following public participation	
5.	Reports from: (i) To receive an update from the Unitary Councillor – Tamara Reay. (ii) To receive the Chair's report. (iii) To receive the Clerk's report. (iv) To receive up to date external meetings schedule.
6.	Matters arising from previous meetings: (i) To discuss the outcome of the volunteers meeting and the options for 2025/26 events.
7.	Planning Matters to discuss:- (i) To note the BPC Planning Schedule as at 1 st February 2025. (ii) To discuss any other applications received before the meeting.
8.	Maintenance to include items as below:- (i) To discuss and agree Parish Steward – Consideration of jobs for next visit. (ii) To note discretionary gully maintenance will be w/c 24 th March. To discuss any matters for the worksheet to be completed. (iii) To discuss and agree Maintenance Log – for ongoing items.

9.	Finance (i) Payments for approval: a) Clerk's Salary February 25 b) Clerk's PAYE February 25 c) Clerk's SLCC Membership apportioned £50.40 d) Wiltshire Council dropped kerb proportion of costs £1,164.74 e) Clerk's expenses to 31/12/24 (ii) To approve invoices/requests for payment received prior to the meeting. (iii) Monthly Management Accounts Members to receive the monthly financial report and bank reconciliation. See attached papers. A non-signatory member to sign the bank reconciliation and bank statements. (iv) Members to discuss Lloyds Bank Mandate – to investigate adding more councillors to the mandate and the option to moving the banking facility. To also be advised of the implications to the banking facility during the election process.
10.	Playground & Grounds (i) To receive an update on the playground maintenance. (ii) To agree grounds maintenance quote for 2025.
11.	Best Kept Village Competition To discuss whether to enter for 2025.
12.	Governance (i) To discuss parish council elections and how to advertise vacancies. (ii) To agree the annual schedule of policies with review dates. (iii) To review and approve (a) Code of conduct (b) Standing Orders (c) Financial Regulations and Annex 2 (d) Financial Risk Assessment (e) Freedom of information policy (iv) To agree to update Councillor's Register of Interests at Wiltshire Council to be found here .
13.	Correspondence Received Since Last Meeting, to note (i) None.
14.	Confirmation of date of next meeting: Wednesday 12 th March 2025 @7.30pm

For the public supporting documentation, please scan:

